

## EMPLOYMENT OPPORTUNITY

# Growing Schools Summer Program Assistant

### ABOUT THIS OPPORTUNITY:

LifeCycles is a charitable society working to cultivate community health by connecting people with the food they eat and the land it comes from. We support the region in growing, accessing and eating local food in ways that foster biodiversity and enhance our urban environment. Learn more about our work at [lifecyclesproject.ca](http://lifecyclesproject.ca)

For 25 years, LifeCycles' Growing Schools program has been sowing seeds with children and youth and transforming school grounds into biodiverse outdoor classrooms. Through our programs, we aim to empower students and teachers to participate in their local food systems and build a deeper relationship with the natural world.

The Summer Program Assistant will support food production and youth mentorship as part of [Seed the City](#), an 8-week program for high school students where they gain work experience in gardening and farming, earn credits towards graduation, and become part of the local food movement in their city.

### KEY RESPONSIBILITIES:

- Assist with food production, harvesting, and site maintenance activities
- Assist with program preparation, purchasing, and organizing materials
- Support youth program delivery and preparation of workshop materials, as needed
- Support with social media and communications tasks, as needed
- Support other LifeCycles projects as required

### QUALIFICATIONS:

- Be eligible under Canada Summer Jobs guidelines. Applicants must be between 18 - 30 years old, and be Permanent Residents/ Canadian Citizens.
- Knowledge and experience in gardening, farming, agriculture, horticulture or a similar field
- Experience working with high school age youth and people from diverse backgrounds
- Well-organized, able to prioritize tasks, flexible to changing work schedules, and able to meet deadlines
- Must be able to work independently and as part of a team
- Class 5 Driver's license, clean driving record, and comfort driving a large vehicle
- Ability to communicate well both verbally and in writing

## ASSETS:

- Experience with group facilitation, workshop delivery, and/or educational program design
- Skills in carpentry and/or irrigation repair
- Knowledge of digital tools (Zoom, Google Suite, Canva) and social media (Facebook, Instagram, Twitter)
- Current First Aid certification
- Awareness of food security issues and sustainability on Vancouver Island and in BC

## POSITION DETAILS:

**Application Closing Date:** Wednesday, June 9, 2021

**Start Date:** between June 21 - July 5

**Contract Duration:** 24-37.5 hours/week for 8-12 weeks

**Salary:** \$19.00/hour

**Work Conditions:** The position will require both outdoor and indoor work. Outdoors it will require the ability to lift 20-30 lbs as well as climb stairs, walk, kneel or squat, bend, and shovel. Indoors it will require working at a computer for several hours at a time. All work will be conducted in adherence to current Public Health Orders and COVID-19 Safety Protocols.

**Send applications by email to [info@lifecyclesproject.ca](mailto:info@lifecyclesproject.ca) by **Wednesday, June 9, 2021****

Please submit a resume and cover letter addressing your past experience and applicable transferable skills as they relate to the qualifications. Email your application materials (resume and cover letter, ideally as one PDF) with the subject line: **"Growing Schools Summer Program Assistant"** and include your full name in the filename(s) of your application materials.

*LifeCycles is an equal opportunity employer. We encourage women, people of Indigenous ancestry, people of colour, LGBTQIP2SA individuals and members of other diverse communities to apply for careers with our organization. LifeCycles operates on unceded Coast Salish Territories, specifically of the Lekwungen, Esquimalt, and W-SÁNEC peoples.*

We thank everyone for their interest, but only those selected for interviews will be contacted.

